

# Ascot State School

## 2026 Student Resource Scheme

### Annual Parent Information Letter



Dear Parents/Guardians,

This letter contains important information about the **2026 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing textbooks and/or resources Ascot State School operates a SRS for 2026.

The scheme ensures that students have the resources required for them to engage with the curriculum, and saves parents time and money in sourcing the prescribed materials. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on 19/11/2025.

#### Back to School Boost

The Back to school boost provides a \$100 credit to assist parents with costs associated with school essentials for each primary school student. A \$100 credit will be added to the account of all students enrolled in Prep to Year 6 next year (2026).

Families choose which cost they will use their \$100 for throughout the year. For example, families may apply their 2026 Back to School Boost towards the cost of the Student Resource Scheme (SRS) or, other school related expenses such as excursions, camps, or extra-curricular activities.

Please note that the Back to school boost cannot be used for reimbursement of purchases made at external stores, nor can it be provided as a cash payment.

Through consultation with the P&C, parent representative committee, we have determined the most efficient and effective way is to apply the \$100 credit to each student 2026 SRS invoice.

Should you wish to opt out of having your Back to School Boost applied this way, please contact the school administration to discuss how you'd like to use your Back to school boost by **January 19<sup>th</sup> 2026**.

#### SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

*Student is new to the school.....*

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received by **10/12/2025**, the school will take the view that the parent has chosen to opt into the SRS. If the parent has opted out of the SRS, the parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

*Continuing student of the school.....*

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.



If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

## Resource Inclusions

All resources included in the SRS are in the attached [SRS Resource list](#). This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

## Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
  - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
  - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
  - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

## Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g. a year level), OR
3. A fee determined by the subjects selected by the individual student.

Please refer to the [SRS Resource list](#) for the associated costings.

## The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the schools website.

This also includes the TRA component which has been deducted to reduce the SRS fee payable.

\* If the cost of the SRS is equal to the TRA rate, no SRS Fee is payable.

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

## Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, or Cash.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.

## Contact Us

For all queries regarding the SRS and its inclusions, please contact the office on 3326 9333 or [admin@ascotss.eq.edu.au](mailto:admin@ascotss.eq.edu.au)

**Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 10/12/2025.**

Kind Regards,

Deb Cox



Principal

## Ascot State School



## SRS Fee Payment Arrangement Form: Prep

**Section 1: Student Details**

<b>Student Name</b>	
<b>Student ID</b>	
<b>Year Level</b>	

**Section 2: SRS Category**

SRS Category	SRS Fee Payable	Option Selected
Prep Curriculum Resources	\$204.35	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>See resource list attached</li> </ul>		

**Section 3: Payment Arrangement**

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:		<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms)	Instalment 1: Instalment 2: Instalment 3:		<input type="checkbox"/>
3. An instalment plan as negotiated with the school	<b>Insert plan options</b>		<input type="checkbox"/>

**Section 4: Return of the Participation Form**

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form?

Yes

No

*Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.*

**Section 5: Parent Signature**

<b>Parent Name</b>	
<b>Parent Signature</b>	
<b>Date</b>	



## Student Resource Scheme - Participation Agreement Form

### The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

### Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

### Participation

- YES** I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.
- NO** I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	
Form Return Date	
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

#### Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.



Queensland  
Government



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Dear Parents/Guardians,

This letter includes important information about the fees and inclusions for the SRS . If you have previously opted in to the SRS your participation is assumed for the remainder of your child's enrolment, unless you inform the school otherwise by completing a new participation agreement form. If you are a new parent to the school, this information will assist you in making a decision as to whether you wish to participate in the SRS.

### **What is provided by the Queensland Government?**

The Queensland Government supports children's education by providing funding for instruction (teachers), facilities (school grounds and buildings, internet), and administration (staff to run the school). Funding for schools does not extend to individual student resources such as textbooks, equipment for personal use, and many items used by the student in the classroom.

The SRS helps parents to source these resources. The school can purchase resources at lower rates due to its bulk buying power. Resources such as textbooks or musical instruments that will be used over a period of time are hired to students to further reduce costs for families. Participating in the SRS also offers a convenient way for parents to source the items that their child needs for school, and ensures that all students have access to the same standard of resources.

### **The types of resources that will be included are:**

- **Owned by the student** – e.g. student diary – once provided, these items are retained by the student and used at their discretion.
- **Hired to the student** for a specific duration of time – e.g. textbooks or musical instruments –these items will need to be returned to the school in reasonable condition at the end of the hire period or if the student leaves the school.
- **Used in class** – e.g. stationery, timber, material – these items will be used in class. Finished products that are created from these resources will generally come home with the student.

### **The Fee**

The Student Resource Scheme fee covers essential learning materials, including stationery, a library bag and subscriptions for online learning platforms and educational iPad applications, supporting student learning across all areas of the curriculum.

If you are not satisfied that the SRS fee represents good value for money based on the inclusions (over the page), you may choose not to participate in the SRS. If that is the case, please complete a new Participation Agreement Form, indicating that you no longer wish to participate. If you choose not to participate, you will be provided with a detailed list of resources that you will need to provide for the student.

Please be aware that there may be two lines of charges on your invoice indicating the GST inclusive and GST exclusive fees depending on the resources supplied by the SRS .

## **Cost**

Cost of the SRS

**\$204.35**

If you have opted to pay the SRS by term instalments [you will be invoiced once per term, in the first three terms for \$ ] **OR** [you will receive an invoice for the full amount and term instalments of \$ will be due on the following dates: ] **OR** [whatever wording works best to inform parents who will be paying by term instalments]

## **Financial Difficulty**

If you would like to participate, but are experiencing financial difficulties, please contact the school to arrange an appointment to discuss options. Any information that you provide will be confidential.

## **Release of resources**

Resources will not be distributed until the full or first payment has been paid to the school. Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in extra-curricular activities until payments are made.

## **Return of hired resources**

A repair or replacement cost will be charged to the parent for any items that are damaged or not returned.

## **Contact us**

If you have any queries regarding the SRS and its inclusions, please contact and arrange an appointment with:

Karen Taylor, Business Manager - [bsm@ascotss.eq.edu.au](mailto:bsm@ascotss.eq.edu.au)

## The Curriculum Student Resource Scheme Inclusions

The Curriculum Student Resource Scheme (SRS) is made up of two components. These are general items and subject specific costs. The tables below detail these SRS inclusions.

General Items	Resource	Type of Resource	Acquisition cost	Value (to parent)
<b>All Areas</b>	<b>Stationery</b>	Owned	\$8,231.52	\$112.80
	<b>Library Bag</b>	Owned	\$751.90	\$10.30
<b>Grand Total</b>			<b>\$8,983.42</b>	<b>\$123.10</b>

Subject	Resource	Type of Resource	Acquisition cost	Value (to parent)
<b>English</b>			<b>\$8,129.70</b>	<b>\$33.80</b>
	<b>World Book Online</b>	Used	\$1,663.20	\$2.80
	<b>SORA</b>	Used	\$891.00	\$1.50
	<b>Reading Eggs</b>	Used	\$5,575.50	\$29.50
<b>Mathematics</b>			<b>\$3,364.20</b>	<b>\$17.80</b>
	<b>Math Seeds</b>	Used	\$3,364.20	\$17.80
<b>All Areas</b>	<b>Queensland Museum Loans</b>	Hired	\$485.00	\$0.80
	<b>Seesaw</b>	Used	\$4,545.00	\$15.35
	<b>Apps</b>	Used	\$21.00	\$13.50
			<b>\$5,051.00</b>	<b>\$29.65</b>

