



Years 3-6 Student iPad Responsible Use: Parent support document

This document supports the *Y3-6 Student iPad Responsible Use Agreement*.

The *Y3-6 Student iPad Responsible Use Agreement* is sent home and signed yearly, and on enrolment of Year 3-6 students, as part of establishing and reinforcing expectations of appropriate behaviour with regards to device use.

Parents/Carers

As a parent/carer of a student in the BYOD iPad Resourcing model, I acknowledge that:		✓
	I have/will set up my child's iPad according to Ascot State School's instructions to the best of my ability, including to set up the device with a child account with their own AppleID – does not require sharing of ID with child	
	I understand my child does NOT need a SIM card in their iPad and should not access cellular services while at school.	
	I have/will install the Intune Company Portal app to allow for secure connection the school network. I understand that this app does not track/view what is on my child's iPad.	
	I acknowledge that I can use Screen Time and Parental Control features if I choose, such as App limits, Content Restrictions and Ask to Buy (do not attached a credit card in any circumstances)	
	If I wish to limit access to apps and/or websites, I will do so in consultation with my child's class teacher to avoid accidentally interrupting my child's learning.	
	I acknowledge that students and their parents/carers are responsible for the security, maintenance and integrity of their devices.	
	I understand that accidental damage to a device is the owner of the device's responsibility. If damage is caused by deliberate or careless actions of a student (owner or others), the costs of repair will be passed onto those involved and necessary behaviour consequences may apply. The decision around the responsibility for repair costs is at the discretion of the Principal.	
	I understand that most social media apps will soon have a minimum age of 16 and my children WILL NOT need access while in primary school.	
	I will encourage, monitor and support Cyber Safe and Cyber Smart behaviours at home and at school, such as respect, responsibility, and reporting when feeling unsafe. I acknowledge I can assist my child with reporting concerns to their class teacher, school staff or other appropriate channels.	



Years 3-6 Student iPad Responsible Use Agreement

This document outlines the expectations of responsible use for students with a **personally owned or school issued iPad** and aligns with the Ascot State School Responsible Behaviour Plan.

This document is supported by the Y3-6 Student iPad Responsible Use Parent support document.

Please discuss each item with your child before ticking, signing and returning to school.

- Students are to sign in class and each class teacher will keep on file for the year.
- iPads will not be connected to our network until this form is returned to school.

General Use:

I will protect my equipment by:		✓
1	making sure my name is <u>clearly visible</u> on my iPad and all accessories.	
2	ensuring my iPad and keyboard is charged and ready to use at the beginning of each school day. At school, my iPad is locked away in the charging lockers overnight.	
3	holding my iPad with two hands when carrying it around the classroom/school and will walk when carrying it.	
4	If my iPad goes home - keeping my iPad in my school bag on my trip to and from school.	
5	only using my iPad at school during class and specialist lesson time, or during extra-curricular activities that are supervised by a teacher. iPads are not to be used during playtimes.	
6	only connecting my iPad to EQNET or iDET while at school. I am not permitted to access cellular services or VPNs at school.	
7	immediately reporting any accidents or breakages to my parents and teachers.	
8	I will NOT allow other students to be in possession of my device. At times I may be asked to work with other students for the purposes of collaboration, however other students may not use my device.	

Content:

I will use my iPad to support my learning at school by:		✓
1	I will not use iMessage or other messaging apps or websites while at school (even to contact my parents, or to message my friends when I am at home eg: if sick and away for the day (including on wearable devices such as watches)	
2	using it only to complete class work and tasks as set by my teachers	
2	only going to websites that support my learning activities or are approved by my teachers. This includes web-based games.	
3	accessing only school apps while at school. I understand I may have additional apps on a personal iPad, however I will NOT access these 'home' apps at school.	
4	ensuring the required apps are installed and there is enough storage available on my device for classroom use.	
5	ensuring I remember my login details and can recall these when needed.	
6	turning off notifications on all apps, or enabling focus mode, to reduce distractions to my learning (including on wearable devices such as watches)	
7	giving permission for my teachers, parents and carers to perform checks and monitor what apps, photos and videos I have and to check the websites which I visit. This includes connecting my iPad to Apple Classroom.	
8	NOT committing plagiarism or violate copyright laws; (e.g. use of illegally downloading and sharing of games, photos and music, and taking credit for other people's creations, including through the use of generative AI)	
9	only using my school email account for mail related to my learning	
10	only using airdrop sharing for educational purposes and only with permission from my teachers	
11	Turning my iPad off and putting it away when I don't need it for class work.	

Digital Citizenship (Safety and Security at home and at school):

I will protect myself and support my friends by:		✓
1	demonstrating respect when using my iPad/other equipment with regards to other people. This means: <ul style="list-style-type: none">• being kind, considerate and respectful of others when using a device.• ‘Pausing for People’ – stopping to show my listening when others begin talking to me.• only taking photos and recording sound and video when granted permission by my teacher and the people involved.• The school name, emblem or uniform will not be used in any way which would result in a negative impact for the school and its community. I will not post photos, audio or video of such.	
2	understanding that my passwords/passcode must never be given to any other user except for my parents, carers or teachers. I will not allow anyone else to use my school account. If I have any reason to suspect that my account may have been compromised, I should report it immediately to my teachers, parents or carers.	
3	NOT revealing names, personal details or images of myself or others, online or in electronic communication unless it is safe and I have been given direct permission to do so by my parents, carers or teachers.	
4	being Cyber Safe and Cyber Smart when using the internet at school and at home. This means: <ul style="list-style-type: none">• understanding that the internet can connect me to useful information around the world• being responsible when conducting research for school and browsing online• questioning what I see online to check what is true• asking for help when I need it• immediately closing the window and informing a trusted adult at home or school if I find something offensive or something that makes me uncomfortable• reporting suspicions of cyber bullying to a trusted adult	
5	being Cyber Safe and Cyber Smart when using messaging at <u>home</u> , if I am allowed by my parents or carers. This means: <ul style="list-style-type: none">• setting and following respectful and responsible expectations with friends, such as respectful language and appropriate times for messaging.• understanding it is unacceptable to create or share offensive messages and pictures• only being in chats with people I know in person• reporting behaviour that is inappropriate, unsafe or unkind to a trusted adult	

I will follow the expectations and consequences that my class agrees regarding iPad use at school. I understand that following the items outlined in this document is part of our class agreement.

I understand there will be consequences for inappropriate use of my iPad at home or at school. I may lose the privilege of accessing the school network or of using the iPad at school or home for the session, day, week or longer. I may be subject to additional consequences according to our Ascot State School Responsible Behaviour Plan.

We have read the above Student iPad Responsible Use Agreement. We agree to abide by the guidelines outlined in these documents.

Name of Student:	_____	Student Signature:	_____
Name of Parent:	_____	Parent Signature:	_____
Name of Teacher:	_____	Teacher Signature	_____
Class:	_____	Date agreed:	_____

